

CABINET

The following decisions were taken by the Cabinet on Tuesday, 26 May 2015 and will take effect on 04/06/2015 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 03/06/15.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

County Members wishing to request a call-in on any of these matters, should contact the Senior Manager for Scrutiny or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 26 May 2015 considered the following matters and resolved:

- **DECLARATIONS OF INTEREST** (Item 3)

Non-pecuniary interests were declared by Mr Martin and Ms Le Gal for item 24.

- **REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

Reports from the Adult Social Care Select Committee and the Council Overview and Scrutiny Committee were submitted. The recommendations and responses are attached as Appendices 1 and 2.

- **JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY SERVICES FOR CHILDREN AND YOUNG PEOPLE IN SURREY** (Item 6)

RESOLVED:

1. That the Cabinet approves the draft commissioning strategy and the five joint commissioning principles within the strategy
2. That the Cabinet agrees in principle to the realignment of commissioning responsibilities for the Council and Surrey Clinical Commissioning Groups.
3. That the Cabinet agrees for work to continue in developing a detailed costing model for a new speech and language therapy service. At this stage it is estimated to mean an increase of £377,000 in the Council's budget, to be made available from the School's High Need Block and will be subject to Schools Forum approval in June.
4. That the Cabinet agrees that the new speech and language therapy service should be procured through devolving funding directly to special schools and specialist centres and bringing the mainstream service in-house to the Council. This service will be fully in place from September 2016.

Reason for Recommendations:

Early identification, timely interventions and an integrated school offer will create a service that is built from trust and confidence in the system, where meeting the communication needs of a child or young person is seen as everybody's responsibility.

Implementing this joint commissioning strategy and resourcing and procuring the service differently will offer the following benefits :

- Single speech and language therapy service across Surrey for children and young people aged 0-25 years which focuses on achieving good outcomes and is co-designed with families and schools
- A service that achieves value for money by allowing schools to manage the therapy provision directly
- Clear commissioning principles and arrangements in place between Education and Health, including funding responsibilities
- Investment into early years which focuses on early identification of need and timely intervention (i.e. significantly reduced waiting times and therapy at a time when it is needed)
- Speech and language therapy that forms part of an integrated school offer for children and young people in specialist SEND provision
- The joint commissioning strategy was reviewed at the Children and Education Select Committee on 26 January 2015. Recommendations including support for a hub and spoke structure for therapy provision and emphasis on post-16 provision are reflected in this paper.

[The decisions on this item can be called in by the Social Care Services Board]

- **APPROVAL TO PURCHASE ADDITIONAL MICROSOFT LICENCES FOR OFFICE 365 AND ASSOCIATED IMPLEMENTATION (Item 7)**

RESOLVED:

That the council migrates its email and calendar system from Lotus Notes to Microsoft Office 365, purchases extended licences as described in the submitted report, and engages with Microsoft and other implementation partners to assist with the migration.

Reasons for Decisions:

The adoption of Microsoft for the council's email and calendar requirements will facilitate the delivery of the council's digital strategy. The new system will enable collaborative working with partners and will deliver enhanced flexibility. The technology will ensure that the council's technical platforms are modern and comparable with the very best technologies in both the public and private sectors.

[The decisions on this item can be called in by the Council Overview Board]

- **AWARD OF FRAMEWORK AGREEMENT FOR THE PROVISION OF BUILDING CLEANING SERVICES FOR ADMINISTRATIVE AND OPERATIONAL PREMISES (Item 8)**

RESOLVED:

1. That a framework agreement be awarded to Servest Group Limited for two years from 1 August 2015 with an option to extend for two further periods of one year each.
2. That an immediate call-off contract under the framework agreement be placed with Servest Group Limited for the Council for two years with an option to extend for two further periods of one year each.

Reasons for Recommendations:

A full tender process, in compliance with the requirements of Public Contracts Regulations 2006 and the Council's Procurement Standing Orders has been completed. The recommendations provide best value for money for building cleaning services for the Council following a thorough evaluation process.

The framework agreement as awarded sets out the terms and conditions under which a specific purchase known as a call-off contract can be made on behalf of the Council during the term of the agreement.

[The decisions on this item can be called in by the Council Overview Board]

- **HINCHLEY WOOD PRIMARY SCHOOL (Item 9)**

RESOLVED:

That, subject to the agreement of the detailed financial information for the expansion as set out in agenda item 19 in Part 2 of the agenda, the business case for the provision of an additional 1 Form of Entry (210 places) primary places in Esher be approved.

Reasons for Recommendations:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Esher area.

[The decisions on this item can be called in by the Education and Skills Board]

- **WESTFIELD PRIMARY SCHOOL, WOKING (Item 10)**

RESOLVED:

That, subject to the agreement of the detailed financial information for the expansion as set out in agenda item 20 in Part 2 of the agenda, the business case for the provision of an additional 90 places as phase 1 of a 2 phase expansion by 1 Form of Entry (210 places) primary places in Woking be approved.

Reasons for Recommendations:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by the Education and Skills Board]

- **CRANLEIGH PRIMARY SCHOOL REDEVELOPMENT (Item 11)**

RESOLVED:

That, subject to the agreement of the detailed financial information for the rebuilding of the school as set out in agenda item 21 in Part 2 of the agenda, the business case for the rebuilding of the school be approved.

Reasons for Recommendations:

The proposal supports the Authority's statutory obligation to provide sufficient quality school places to meet the needs of the population in the Cranleigh area.

[The decisions on this item can be called in by the Education and Skills Board]

- **BISHOP DAVID BROWN SCHOOL, WOKING (Item 12)**

RESOLVED:

That, subject to the agreement of the detailed financial information for the expansion as set out in agenda item 22 in Part 2 of the agenda, the business case for the provision of an additional Form of Entry (150 places) secondary places in Woking be approved.

Reasons for Recommendations:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by the Education and Skills Board]

- **ST ANN'S HEATH JUNIOR SCHOOL, VIRGINIA WATER (Item 13)**

RESOLVED:

That, subject to the agreement of the detailed financial information for the expansion as set out in agenda item 23 in Part 2 of the agenda, the business case for the provision of an additional Form of Entry (120 places) junior places in Virginia Water be approved.

Reasons for Recommendations:

The proposal supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Virginia Water area.

[The decisions on this item can be called in by the Education and Skills Board]

- **PROVISION OF A NEW SYSTEM FOR ADULT SOCIAL CARE (Item 14)**

RESOLVED:

1. Approval be given to enter into a contract with Liquidlogic for the provision of the Adult Social Care I.T. System under the current contract with East Sussex County Council, where East Sussex acts as the central purchasing body for other Local Authorities.

2. Approval be given to enter into a new one year contract with the incumbent supplier to facilitate the migration to a new system.

Reasons for Recommendations:

A contract with the new supplier will:

- a) provide all required functionality for Care Act implementation by 1 April 2016
- b) enable integration with the Children's System and the systems of health partn
- c) improve system usability and efficiency
- d) deliver a mobile working system and self-assessment functionality
- e) more closely align the Adult Social Care system with the council's digital strategy
- f) support strategic alignment with East Sussex County Council

[The decisions on this item can be called in by the Social Care Services Board]

- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Item 15)

RESOLVED:

That the decisions taken by Cabinet Members since the last meeting, as set out in Annex 1 of the submitted report, be noted.

Reasons for Decisions:

To inform the Cabinet of decisions taken by Cabinet Members under delegated authority.

- **EXCLUSION OF THE PUBLIC** (Item 16)

RESOLVED that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under paragraph 3 of Part 1 of Schedule 12A of the Act.

PART TWO – IN PRIVATE

THE FOLLOWING ITEMS OF BUSINESS WERE CONSIDERED IN PRIVATE BY THE CABINET. SET OUT BELOW IS A PUBLIC SUMMARY OF THE DECISIONS TAKEN.

- **AWARD OF FRAMEWORK AGREEMENT FOR THE PROVISION OF BUILDING CLEANING SERVICES FOR ADMINISTRATIVE AND OPERATIONAL PREMISES** (Item 17)

RESOLVED:

1. The framework agreement be awarded for the provision of Building Cleaning Services for Administrative and Operational Premises for two years from 1 August 2015, with an option to extend for two years.
2. An immediate call-off contract under the framework agreement for the benefit of the Council be placed for a two year contract term with an option to extend the contract for two years.

Reasons for Recommendations:

The existing agreement will expire on 31 July 2015. A full tendering process, in compliance with the requirements of Public Contracts Regulations 2006 and the Council's Procurement Standing Orders has been completed, and the recommendations provide best value for money for the Council following a thorough evaluation process.

[The decisions on this item can be called in by the Council Overview Board]

● **HINCHLEY WOOD PRIMARY SCHOOL (Item 18)**

RESOLVED:

1. That the Cabinet approves the business case for the project to expand Hinchley Wood Primary School by 210 places, as set out in Annex 1 of the submitted report.
2. That the Cabinet approves the arrangements by which a variation of up to 10% of the total value may be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Recommendations:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Esher area.

[The decisions on this item can be called in by the Education and Skills Board]

● **WESTFIELD PRIMARY SCHOOL, WOKING (Item 19)**

RESOLVED:

2. That the Cabinet approves the business case for the project to expand Westfield Primary School by 90 places as phase 1 of a 2 phase project to provide an overall 210 places, as set out in Annex 1 of the submitted report.
2. Approves the arrangements by which a variation of up to 10% of the total value may be agreed by the Strategic Director for Business Services, in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Recommendations:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by the Education and Skills Board]

● **CRANLEIGH PRIMARY SCHOOL REDEVELOPMENT (Item 20)**

RESOLVED:

1. That the Cabinet approves the business case for the project to rebuild Cranleigh Church of England Primary School as set out in Annex 1 of the submitted report.

2. That the Cabinet approves that Surrey sign an Access Agreement to the new Southern Construction Framework and that the decisions to award this and future contracts under the Southern Construction Framework be delegated to the Chief Property Officer in consultation with the Leader of the Council.

Reasons for Recommendations:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Cranleigh area.

[The decisions on this item can be called in by the Education and Skills Board]

- **BISHOP DAVID BROWN SCHOOL, WOKING (Item 21)**

RESOLVED:

1. That the Cabinet approves the business case for the project to expand Bishop David Brown Secondary School by 150 places, as set out in Annex 1 of the submitted report.
2. That the Cabinet approves the arrangements by which a variation of up to 10% of the total value may be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Recommendations:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Woking area.

[The decisions on this item can be called in by the Education and Skills Board]

- **ST ANN'S HEATH JUNIOR SCHOOL, VIRGINIA WATER (Item 22)**

RESOLVED:

1. That the Cabinet approves the business case for the project to expand St Ann's Heath Junior School by 120 places, as set out in Annex 1 of the submitted report.
2. That the Cabinet approves the arrangements by which a variation of up to 10% of the total value may be agreed by the Strategic Director for Business Services in consultation with the Cabinet Member for Schools and Learning, the Cabinet Member for Business Services and the Leader of the Council.

Reasons for Recommendations:

The proposal delivers and supports the Authority's statutory obligation to provide sufficient school places to meet the needs of the population in the Virginia Water area.

[The decisions on this item can be called in by the Education and Skills Board]

- **PROPERTY TRANSACTIONS - TOWN CENTRE REGENERATION (Item 24)**

RESOLVED:

1. That the County Council participates in the regeneration scheme by the contractual mechanisms and financial considerations outlined in the submitted report.
2. That the Strategic Director of Business Services is authorised to agree the appropriate contractual and financial arrangements, following the completion of all necessary due diligence, in consultation with the Leader, Director of Finance, Director of Legal & Democratic Services and the Chief Property Officer.

Reasons for Recommendations:

Participation in the scheme is in accordance with the council's Investment Strategy; to invest in schemes that have the potential to support economic growth in the county. The council's participation in this regeneration scheme will ensure that the proposed development proceeds and delivers a significant enhancement to the economic outcomes of the area.

[The decisions on this item can be called in by the Council Overview Board]

CABINET RESPONSE TO ADULT SOCIAL CARE SELECT COMMITTEE

RECRUITMENT & RETENTION AND WORKFORCE STRATEGY UPDATE (considered by Adult Social Care on 10 April 2015)

COMMITTEE RECOMMENDATION:

The Committee recommends that the Cabinet give consideration to affordable housing for care staff as key workers in Surrey including the use of the council's land and properties.

RESPONSE:

The recommendation by the Adult Select Committee to consider supporting key staff in hard to recruit areas needs to be reflected across the hard to recruit areas for the whole organisation not only within Adult Social Care. This is an area that work has already started upon.

There are a number of existing opportunities through government schemes such as key worker housing through Registered Social Landlords which we are already looking to raise in profile to potential new and existing employees.

Parallel to existing opportunities the Business Services team are also exploring how to complement this through the use and leveraging of existing assets.

**David Hodge
Leader of the Council
26 May 2015**

CABINET RESPONSE TO COUNCIL OVERVIEW AND SCRUTINY COMMITTEE

BUDGET MONITORING REPORT (considered by COSC on 23 April 2015)

COMMITTEE RECOMMENDATION:

That the Cabinet consider whether the Council could use any of the small improvements to the Council's budgetary position that were unanticipated when it set the budget, to mitigate some of the savings in children's centres and youth services.

RESPONSE:

The 2015-20 Medium Term Financial Plan (MTFP) contains additional savings of £147m over the next five years. These savings were found across all the council's services. When the council approved the five year MTFP in February 2015, it was on the basis of considerable uncertainty due to the General Election and the direction of a government's policy. This may change the level of savings required.

One of the savings within the Schools and Learning service is on Early Years. However, at present there has been no consultation on how this will be achieved.

At the time of the budget setting report in February 2015, the forecast overspending was £3.5m. By the Year End Financial Budget Outturn report last month, the gross underspending was £13m. However, £8m of this was needed to complete projects that straddled the financial year, and the cabinet approved this amount to be carried forward. This left a net underspending of £5m, which the cabinet approved to be transferred to the Budget Equalisation Reserve. This is then available to support future years' budgets as the council rises to the financial challenge of increasing demand pressures and reducing government grants.

The increases in underspends within the Central Income and Expenditure budget referred to in the Council Overview and Scrutiny recommendation were forecast in the December budget monitoring report. This was considered by the cabinet at the same meeting as the Budget Report. In addition, that report highlighted the need to create a provision to meet the potential reclaim of the Fire fighter Pension Top Up Grant by the department for Communities and Local Government.

**David Hodge
Leader of the Council
26 May 2015**

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